



EXCELLENCE • LEARNING • LEADERSHIP

**KING RICHARD  
SCHOOL**

**VISIT TO SCHOOL BY SGC MEMBER**

**VISIT RECORD**

| Name of SGC Member | Name of Faculty / Member of Staff Visited | Date of Visit |
|--------------------|---|---------------|
|                    |   |               |

**Comments:**

***Issues to raise at SGC Meeting arising from the visit:***

**SIGNED SGC MEMBER**

- Once completed, please give to SGC Secretary/hand in to reception
- SGC Secretary - photocopy for member of staff visited



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**QUESTIONS TO BE USED**

- |    |   |
|----|---|
| 1. | <b>What are the School's/Faculty's/Department's strengths and areas for improvement? These should be revisited during follow up visits.</b>                   |
| 2. | <b>What were the exam results for the School/Faculty/Department? Discuss Report to Principal that all middle leaders have to complete.</b>                    |
| 3. | <b>What are the current strengths, areas for development and areas of innovation regarding teaching, learning, assessment and extra-curricular provision?</b> |
| 4. | <b>What are the priorities in the SIP/FIP/DIP? These can be revisited on follow up visits to consider progress made.</b>                                      |
| 5. | <b>Safeguarding, inclusion and what the school has done with regards to radicalisation and extremism?</b>   |
| 6. | <b>What changes to the School/Faculty/Department have taken place since the last visit?</b>   |
| 7. | <b>How is the School/Faculty/Department communicating with parents and stake holders?</b>   |
| 8. | <b>Are there any specific areas to celebrate or to thank staff for?</b>   |